

# Clearing Your Student's Absence is Easy with Parent Square

Murrieta Valley USD uses Parent Square for all email, text, phone and app notifications. Parent Square automatically generates an account for each parent, using their preferred email address and phone number. Parent Square can be accessed by Single Sign On using the Aeries Parent portal/app, simply click on communications to view all notifications, OR parents can download the Parent Square app.

## Register for Parent Square from the App

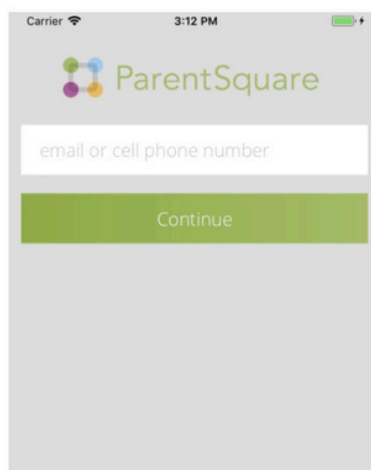
Follow these simple directions to get signed up for the Parent Square App

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ParentSquare makes it easy to register for ParentSquare from the app. Follow the steps below:

1. Open the ParentSquare App.
2. Enter your email or cell phone number.
3. Tap Continue.

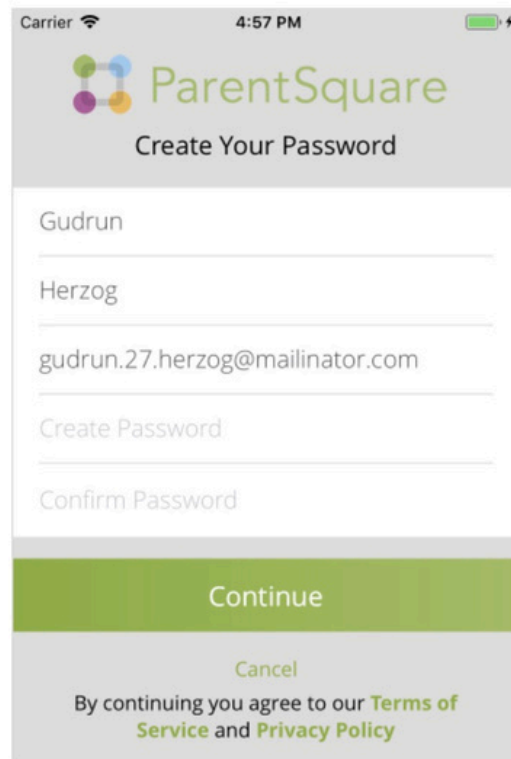
*Note: If your email or phone number is not recognized by ParentSquare, you can "Request Access" or call your school office and ask them to update your contact information.*



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4. Create your password and confirm your password.

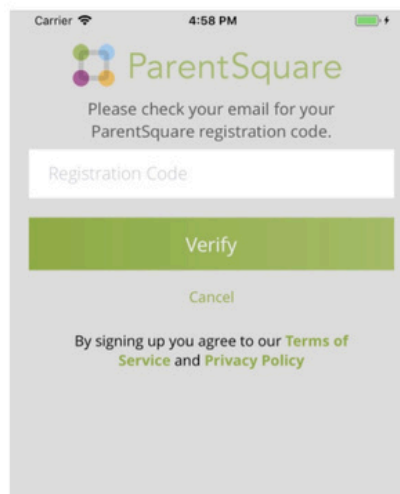


The screenshot shows the ParentSquare app interface for creating a password. At the top, the status bar shows 'Carrier', signal strength, '4:57 PM', and battery level. The app header features the ParentSquare logo and the title 'Create Your Password'. Below the header, there are five input fields: 'Gudrun', 'Herzog', 'gudrun.27.herzog@mailinator.com', 'Create Password', and 'Confirm Password'. A green 'Continue' button is positioned below the input fields, and a 'Cancel' link is located below the 'Continue' button. At the bottom, a disclaimer states: 'By continuing you agree to our Terms of Service and Privacy Policy'.

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5. Enter your registration code sent by Email or Text and tap **Verify**.

*Note: If your registration link has expired, a new one will need to be sent to you. Please contact your school's admin and ask for a new link to be sent to you.*



The screenshot shows the ParentSquare app interface for verifying a registration code. At the top, the status bar shows 'Carrier', signal strength, '4:58 PM', and battery level. The app header features the ParentSquare logo and the text 'Please check your email for your ParentSquare registration code.' Below the header, there is a 'Registration Code' input field. A green 'Verify' button is positioned below the input field, and a 'Cancel' link is located below the 'Verify' button. At the bottom, a disclaimer states: 'By signing up you agree to our Terms of Service and Privacy Policy'.

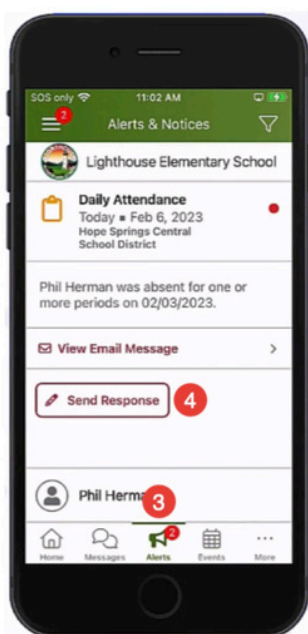
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## How to Clear an Absence from the App

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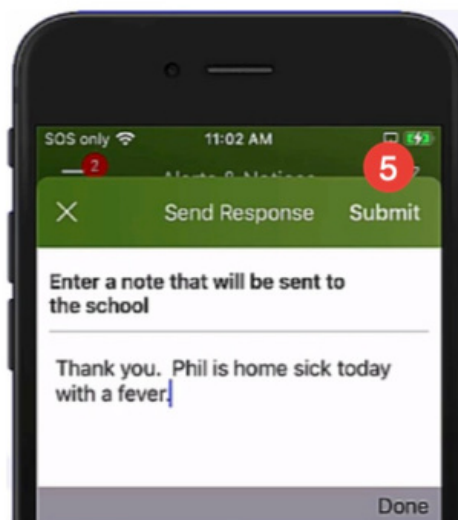
### From a Text on a Mobile Phone

1. In the text you receive, tap **Send Response**.
2. Sign in to the ParentSquare app (if you aren't already signed in.)
3. You'll arrive on the Home page. Tap **Alerts** at the bottom.
4. Tap to open the desired notice and then tap **Send Response**.



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5. Type your note and then tap **Submit**.



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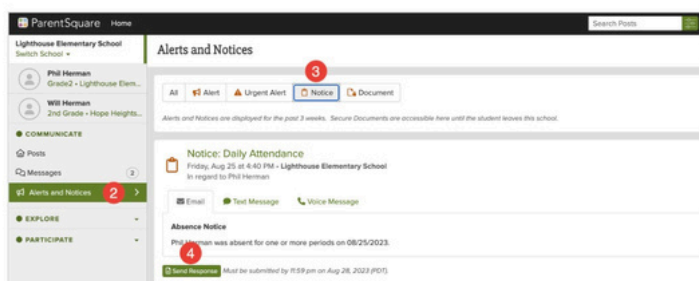
## How to Clear an Absence from your Email



### How to Respond to a Notice

#### From an Email on a Web Browser

1. In the email notification you receive, click **Send Response**.
2. Sign in to the ParentSquare website (if needed.)
  - If you are already logged in, you'll arrive on the **Alerts & Notices** page.
  - If you weren't logged in, you'll arrive on the Home page. Select **Alerts & Notices** on the left.
3. Click the **Notice** tab.
4. Click **Send Response**.



5. Type your note and then click **Submit**.

Please remember to notify the attendance office whenever your student is absent from school. This can be done by replying to the Parent Square absence notification you have received each time your student is absent. You have 24 hours to respond to the Parent Square message to clear the absence, after 24 hours have passed, please call the attendance office to clear your student's absence. You must include the student's name, ID number, grade, and reason for absence.